

**CITY OF THE COLONY
2009-2010
ANNUAL BUDGET**

ENGINEERING INSPECTIONS

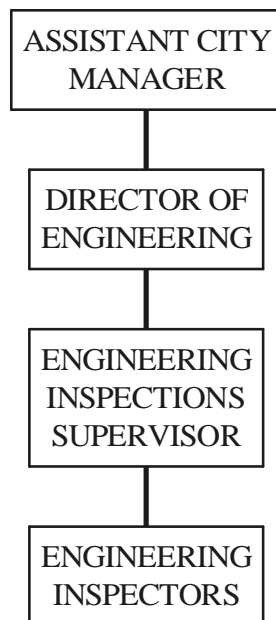
GORDON SCRUGGS
Director of Engineering

ENGINEERING INSPECTIONS FUND

The Engineering Inspections Fund is used to account for inspection fee revenues and expenditures.

The fund is combined with the Utility Fund, an enterprise fund for financial reporting purposes, but a special revenue fund for budget purpose. A summary presentation of revenue and expenditure totals for the 2009-2010 budget year is included on the following pages.

ENGINEERING INSPECTIONS ORGANIZATIONAL CHART 2009-2010 BUDGET



ENGINEERING INSPECTIONS
Revenue & Expense Projections
For Revised 2008-2009 & 2009-2010 Budget Years

	2005-2006 Actual	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Revised	2009-2010 Budget
INSPECTION REVENUES:						
Inspection Fees	257,834	284,684	212,021	175,000	175,000	140,000
Investment Income	4,534	13,176	6,999	8,000	2,700	3,000
Miscellaneous	150	2,480	4,560	2,500	700	2,000
TOTAL REVENUES	262,518	300,340	223,580	185,500	178,400	145,000
TRANSFERS IN:						
Transfer from - Capital Project Street	-	-	-	-	-	-
Transfer from - Utility Fund	-	-	-	-	-	-
TOTAL TRANSFERS IN	-	-	-	-	-	-
TOTAL REVENUES/TRANSFERS	262,518	300,340	223,580	185,500	178,400	145,000
TRANSFERS OUT:						
Transfer to General Debt Service	-	-	17,020	17,094	17,094	17,131
EXPENSES:						
Personnel Services	111,019	122,768	128,466	167,567	168,829	173,239
Contractual Services	20,572	129,614	108,565	90,240	40,000	65,240
Supplies	9,011	7,640	10,186	10,900	10,973	10,900
Maintenance	1,235	1,228	1,215	1,650	1,650	1,650
TOTAL EXPENSES	141,837	261,250	248,432	270,357	221,452	251,029
TOTAL EXPENSES/TRANSFERS	141,837	261,250	265,452	287,451	238,546	268,160
EXCESS (DEFICIENCY)	120,681	39,090	(41,872)	(101,951)	(60,146)	(123,160)
BEGINNING FUND BALANCE	77,189	197,870	236,960	195,088	195,088	134,942
ENDING FUND BALANCE	197,870	236,960	195,088	93,137	134,942	11,782

**COST CENTER: Engineering
Inspections**

**FUND: 201- Engineering
Inspections**

PROGRAM DESCRIPTION

The Engineering Inspection Division performs inspections on new streets, drainages, water, and wastewater construction projects to assure compliance with City standards and acceptable engineering practices.

GOALS AND OBJECTIVES

Goal: Provide quality and timely compliance inspections to contractors for all street, drainage, water, and wastewater projects within the City.

Objective: Review civil plans for discrepancies and bring to the attention of the design engineers.

Objective: Respond to request for inspection within four (4) hours of request.

Objective: Respond to the questions and other construction issues for the debt programs.

Objective: Inspect work performed by contractors on debt programs.

Objective: Coordinate construction of Phase IIIC Streets, Residential water line replacement, and North Colony re-construction.

PERSONNEL DETAIL	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Engineering Inspections Supervisor	1	1	1
Engineering Inspectors	3	3	3
DEPARTMENT TOTAL	4	4	4

COST CENTER: Engineering Inspections

FUND: 201 -Engineering Inspections

EXPENDITURE SUMMARY	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Personnel Services	\$ 128,466	\$ 168,829	\$ 173,239
Contractual Services	108,565	40,000	65,240
Supplies	10,186	10,973	10,900
Maintenance	1,215	1,650	1,650
Sundry Charges	17,020	17,094	17,131
DEPARTMENT TOTAL	\$ 265,452	\$ 238,546	\$ 268,160

PERFORMANCE INDICATORS & MEASUREMENTS	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
Review construction plans within 10 working days	100%	100%	100%
Perform final maintenance inspections within 3 months prior to warranty expiring	100%	100%	100%
Inspect construction at capital projects everyday	100%	100%	100%
Final inspections	1 per month	1 per month	1 per month
Respond to request for inspection within 1 working day	100%	100%	100%
Daily inspections	8 per day	8 per day	8 per day

COST CENTER: Engineering Inspections

FUND: 201 - Engineering Inspections

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6110	Salaries	88,836	118,552	119,854
6111	Salaries, Overtime	8,507	9,000	9,000
6114	Hospitalization Insurance	10,023	12,424	12,825
6115	Social Security Taxes	7,070	9,099	10,380
6117	Retirement Contributions	12,501	16,544	17,970
6118	Uniforms	957	1,200	1,200
6120	Private Auto Allowance	-	910	910
6125	Education & Training	420	600	600
6127	Dues & Memberships	151	500	500
6210	Professional Services	105,000	34,500	60,000
6235	Printing Services	160	200	200
6244	Telephone Service	3,406	4,800	4,540
6275	Equipment Rental	-	500	500
6310	Office Supplies	861	600	600
6311	Copier Supplies	-	100	100
6312	Computer Supplies	-	50	50
6313	Janitorial Supplies	10	-	-
6320	Postage	-	50	50
6322	Small Tools	940	1,000	1,000
6330	Books & Periodicals	-	100	100
6340	Fuel and Lubricants	8,128	9,000	9,000

**COST CENTER: Engineering
Inspections**

FUND: 201 - Engineering Inspections

ACCT. NO.	ACCOUNT DESCRIPTION	2007-2008 ACTUAL	2008-2009 PROJECTED	2009-2010 BUDGET
6390	Miscellaneous Supplies	247	73	-
6410	Building Maintenance	-	50	50
6440	Vehicle Maintenance	-	100	100
6441	Fleet Services	1,215	1,500	1,500
6897	Transfer Out - General Debt Service	17,020	17,094	17,131
DEPARTMENT TOTAL		\$ 265,452	\$ 238,546	\$ 268,160